

**TENDER DOCUMENT FOR SUPPLY,  
FABRICATION AND ERECTION OF CHEMICAL  
AND ENGINEERING STORE AT HLL LIFECARE  
LIMITED, IRAPURAM**



**HLL Lifecare Limited**  
(A Government of India Enterprise)

**HLL LIFE CARE LIMITED  
PLOT NO.1 & 2, RUBBER PARK  
IRAPURAM  
VALAYANCHIRANGARA P.O  
PERUMBAVOOR  
ERNAKULAM PIN.683556**

**CONTENTS**

<b>Sl. No.</b>	<b>ITEM</b>	<b>Page No.</b>
1	Notice Inviting Quotation	3
2	General Terms and Conditions	4 - 6
3	Schedule- Annexure-A	7
4	Schedule- Annexure-B	8-10

**NOTICE INVITING QUOTATION**

To,

Sub: Fabrication and Erection of Chemical and engineering store, at our new condom manufacturing facility at Rubber Park, Irapuram, Kochi

HLL Life care Ltd, a Government of India Undertaking, invites sealed and super scribed quotation from interested contractors having minimum three years' experience in the relevant field for the following work at HLL Lifecare Ltd, Irapuram factory, Irapuram.

- ❖ A complete set of quotation document can be had from the **Office of DVP (Commercial), Irapuram Factory** on all working days from 9.30 am to 5.30pm at free of cost.

Issue of tender document	-	04.12.14 to 12.12.14
Last date and time of receipt of bids	-	12.12.14 upto 15.00 hrs
Date and time of opening of bids	-	12.12.14 at 15.30 hrs

Thanking you,

Yours Faithfully,

**DVP (Commercial), IFC**

## **GENERAL TERMS & CONDITIONS**

1. Eligibility criteria:
  - i. Bidders should have minimum three years experience in the relevant field.
  - ii. Documental proof for the above eligibility criteria should be submitted along with offer.
2. The schedule of quantities (ANNEXURE-A) and engineering drawings (ANNEXURE-B) is appended. Bidders are advised to go through the entire general terms and conditions of this contract carefully.
3. The filled & duly signed quotation should be submitted to **DVP (Commercial), Irapuram Factory, Irapuram** on or before **15.00Hrs on 12.12.14.**
4. Earnest money of Rs.8,000 (Rupees Eight Thousand Only/-) in the form of a Demand Draft of a scheduled Bank issued in favor of HLL Lifecare Ltd, plot no.1& 2, rubber park Irapuram, Valayanchirangara P.O,Perumbavoor Ernakulam.
5. The quotation will be opened at **15.30Hrs** on 12.12.14, in the presence of interested bidders or their authorized representatives who choose to attend at the time of opening of quotation.
6. The work shall be completed within **14 days** from the date of receipt of Work Order or LOI.
7. The quotation for the work shall remain open for acceptance for a period of **90days** from the date of opening of quotation.
8. The contractor shall visit the site before quoting the rates and clarifications if any required can be had from the undersigned before submitting the quotation.

9. Rates quoted should be inclusive of all cost of materials, Tools/Equipments labour charges, conveyance to site, handling charges, loading and unloading charges, hiring charges, clearing of debris, statutory payments etc complete.
10. The Management reserves the right to accept or reject the quotation either partially or fully without assigning any reason what so ever.
11. The work should be carried out without causing any inconvenience to the public and shall ensure that no damages are caused to the existing site premises.
12. During the execution of work the contractor or authorized representative should be present at site.
13. All Materials, Equipments/ Tools required for the work should be arranged by the contractor and brought to site for the timely completion of the work.
14. The materials used shall be as per specification, duly approved by engineer in charge and of good quality.
15. The Contractor has to arrange necessary insurance coverage for the machine, workmen etc. deployed by him. He shall arrange all safety measures to protect his workmen and also the properties of HLL. A work safety permit must be obtained from the unit before starting the physical works at site.
16. Penalty for delay: Penalty shall be imposed at 0.5% per week to a maximum of 7.5% of the contract value for any delay committed by the contractor in completing the work as per the order.
17. Measurement & Payment terms: method of measurement of completed work shall be in accordance with the standard measurement. Payment will be made on satisfactorily completion of work as per the order. The method of measurement of completed work shall be in accordance with the standard measurement. Interim or running account bills shall be submitted by the contractor for the work executed on the basis of such recorded measurements on the format of the HLL. All such interim payments shall be regarded as payment by way of advances against final payment only,

and shall not preclude the requiring of bad, unsound and imperfect of unskilled work to be rejected, removed, taken away and reconstructed or re erected. Any certificate given by the engineer in charge relating to the work done or materials delivered forming part of such payment, may be modified, or corrected by any subsequent such certificate(s) or by the final certificate and shall not by itself be conclusive evident that any work or material so which it relates is /are in accordance with the contract and certificate. Any such interim payment,/any part there of shall not in any respect conclude, determine or affect in any way powers of the engineer in charge under the contract or any of such payment s be treated as final settlement and adjustment of accounts or in any way vary or affect the contract.

18. The Quantity shown in the schedule is an approximate estimated quantity. No extra rate will be entertained if the quantity exceeds due to the site condition while executing the work.
19. Final payment shall be paid only after clearing the site as per direction of Engineer-in-charge.
20. Security Deposit and Defect liability period: Security Deposit shall be recovered @5% of the executed value of the work. The security deposit will be released after the defect liability period of one year. Statutory deductions like income tax, work contract tax, VAT, ESI, PF etc will be deducted from the bill as per the rules of the company.
21. Settlement of Dispute: Arbitration shall not be the means of settlement of dispute or claims or anything on account of this Contract. If any disputes and difference arising out of the contract are to be settled by a civil court at Cochin.

**DVP (Commercial), IFC**

## ANNEXURE-A

SCHEDULE OF WORK							
SUB:	FABRICATION AND ERECTION OF CHEMICAL & ENGINEERING STORES AT HLL IRAPURAM						
				SUPPLY PORTION		WORK PORTION	
SL.NO.	ITEM DESCRIPTION	UNIT	QTY	RATE IN RS	AMOUNT IN RS	RATE IN RS	AMOUNT IN RS
1	Structural steel work riveted bolted or welded in built up sections, framed work for closure, including cutting, hoisting, fixing in position and door fittings with all accessories. Applying a priming coat of approved steel primer all complete (Drawings attached as Annexure B)	kg	2500.00				
2	Fixing of MS weld mesh of side 50mm x 50mm (10 gauge) over steel frame work, applying a priming coat of approved steel primer all complete	sqm	200.00				
3	Painting with synthetic enamel paint of approved brand and manufacture to give an even shade : Two or more coats on new work	sqm	500.00				
<b>TOTAL AMOUNT IN RS</b>							
<b>APPLICABLE TAXES &amp; LEVIES</b>							
<b>GROSS AMOUNT IN RS (including taxes)</b>							
<p>(RUPESS IN WORDS)</p> <p>I agree to supply/execute the item/works specified at the above quoted rate/amount</p> <p style="text-align: right;"><b>SIGNATURE OF THE CONTRACTOR</b></p>							